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Human Resources

Health Care Services Corporation

To whom it may concern:

I am writing to you today to both introduce myself and to express my interest in joining HCSC as a full-time Care Coordinator UM/CM. After learning of this position, I have a great interest in working at HCSC.

As you can see in the enclosed resume, I have a strong academic background in nursing combined with over five years of experience in nursing health care, ranging from both acute to sub-acute clinical environments. I am BLS, ACLS, and NIHSS certified, as well as proficient in a variety of nursing specialties. In addition; I believe that I am a focused and avid learner with a responsible work ethic, which would be well suited for this type position.

A career at HCSC will not only allow me to be in a health care setting that I am very interested in, but will also allow me to work for an organization that fosters personal and professional growth for its employees.

Thank you very much for taking the time to evaluate my resume and to consider my credentials. I look forward to hearing from you.

Sincerely,

Annus A. Siddiqui

Enclosure